

Minority Business Enterprise Compliance Office

Certification Review Committee (CRC)

Minutes of the Meeting

October 21, 2014

A meeting of the Certification Review Committee (CRC) was held at the Rhode Island Department of Administration, One Capitol Hill, Providence, RI 02908 on Tuesday, October 21, 2014. The meeting was called to order at 1:05 p.m. with a quorum being declared present. Members in attendance: Louise Anderson-Sawtelle, Louis Francis and Muraina Akinfolarin. Members absent: Charles Newton and Carmen Diaz-Jusino. Also in attendance were Patsy Peterson and Dorinda Keene, staff to the CRC.

The Minutes of the September 16, 2014 meeting were reviewed. After some discussion, a motion was made and properly seconded to approve the Minutes. Motion carried unanimously.

The CRC reviewed recommendations by the MBE Compliance Office regarding applications for certification submitted on behalf of the following firms:

- a) Charmco International, Ltd. WBE/DBE RI**
- b) EMED Medical Company, LLC MBE MO**
- c) Metro USA Fire Protection, Inc. MBE/DBE RI**
- d) Pleasant News, Inc. DBE/ACDBE PA**

After some discussion, a motion was made and properly seconded to approve the DBE certification for these firms, as applicable. Motion carried unanimously. A second motion was then made and properly seconded to approve the MBE certification for these firms, as applicable, for participation in the State of Rhode Island's MBE program. Motion carried unanimously.

Hearings:

Meadowbrook, LLC – A hearing was conducted before the CRC regarding an application for WBE certification submitted on behalf of Meadowbrook, LLC, and was attended by Mackenzie St. Godard, member of the firm, as well as by Nicolas Goodier, Esq., legal counsel for the firm. After questioning by the members of the CRC regarding issues of capital contributions, control, dependency, affiliation, and the appearance that the firm was structured in order to take advantage of the MBE and DBE programs, a motion was made and properly seconded to table the hearing, pending receipt of additional information. Motion carried unanimously.

Ocean State Signal Company - A hearing was conducted before the CRC regarding an application for WBE and DBE certification submitted on behalf of Ocean State Signal Company, and was attended by Lisa Rutherford, William McNamara, and Jim Iacoi, Esq. on behalf of the applicant. After questioning by the members of the

CRC regarding issues of capital contributions, control, dependency and the appearance that the firm was structured in order to take advantage of the MBE and DBE programs, a motion was made and properly seconded to deny DBE certification. Motion carried unanimously. A second motion was then made and properly seconded to deny WBE certification. Motion carried unanimously.

Old/New Business:

All In One Drug Testing Services, LLC – The application for certification submitted on behalf of this applicant remains tabled pending receipt of additional information. The CRC reviewed the additional information previously supplied by the applicant, and requested further clarification. Notice will be sent to the applicant regarding the additional information necessary to complete the review of the pending application.

Copley Wolff Design Group, Inc. – The application for certification submitted on behalf of this applicant was previously tabled, pending testing and licensing results for the applicant, as well as pending additional financial information. As of the date of the meeting, the applicant has failed to schedule the licensing exam and/or provide additional information as requested. Therefore, a motion was made and properly seconded to deny certification based on failure to cooperate. Motion carried unanimously.

There being no further business to discuss, the meeting was adjourned at 3:05 p.m. The next meeting of the CRC is scheduled for Tuesday, November 18, 2014 at 1:00 p.m.